

Library at Home Service referral

For referral to the Library at Home, please ask your Doctor, Health Visitor, Social Worker or Home Care Helper to complete and sign this part of the form.

Name: _____

Job title: _____

Address: _____

Phone: _____

Signature: _____

Date: _____

Data Protection Act 1998

The information you provide on this form will be used by John Laing Integrated Services who manage the Library at Home Service on behalf of the London Borough of Hounslow to process your application. Your information will be kept secure and strictly confidential.



London Borough
of Hounslow

If you have any questions about the Library at Home Service please call Hounslow Library on **0845 456 2796** or **0845 456 2800**

Please contact us if you need help interpreting this leaflet or would like this leaflet in large print, on audio tape or in Braille.

✉ Hounslow Library
The Treaty Centre
High Street
Hounslow
TW3 IES

☎ 0845 456 2796

@ hounslow-info@laing.com

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John laing
making infrastructure happen



London Borough
of Hounslow

Hounslow Library at Home Service

For people who enjoy
reading but find it
difficult to access the
library



Library at Home

If you are unable to get to one of Hounslow's libraries then the library will come to you.

Who can use the service?

This special library service is provided free of charge to Hounslow residents who are unable to visit their local library due to permanent or temporary disability or who are infirm, frail or ill.

The Library at Home Service is available to people of all ages.

Whether you live in your own home, sheltered accommodation, or residential care you can receive this service.

What kind of service is offered?

A member of the Library at Home team will visit approximately every five weeks with items carefully chosen to suit your requirements. As well as ordinary print books, we can supply:

- Talking Books (for people with sight difficulties)
- Magazines (both general interest and specialist titles)
- Jigsaws DVDs CDs

Library at Home staff can also obtain information and reserve items for you.

How do I apply?

Complete the application form opposite and send it to the address overleaf.

Once we have received your form we will contact you within 10 working days.

Alternatively you can ask your Doctor or Health Visitor to refer you to the Library at Home Service.

Please keep this section of the leaflet for your reference.

The Library at Home Service is supported by a team of volunteers.

If you would like to find out about becoming a Library at Home volunteer please contact **Tom Berry on 0845 456 2901** for further information or email thomas.berry@laing.com

Library at Home application

Name: _____

Address: _____

Postcode: _____

Phone: _____

Date of birth: _____

Do you attend a day centre or local club? Yes / No

If yes, which one? _____

I wish to apply for the Library at Home and agree to abide by the rules and regulations of the Library Service.

Email: _____

Signature: _____

Date: _____

We would like to contact you from time to time to inform and ask you about our services. If you **do not** want us to use the data for such purposes, please tick here.



This form is continued overleaf.